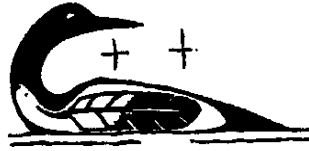


# Long Lake #58 First Nation

209 Otter Street  
P.O. Box 609  
Longlac, Ontario  
P0T 2A0



Tel: (807) 876-2292  
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## Job Opportunity: General Accountant

**Location:** Long Lake #58 First Nation (LL58FN), Ontario  
**Reports to:** Finance Manager

### About Long Lake #58 First Nation

Nestled along the beautiful north shore of Long Lake on Highway 11, approximately 300 km northeast of Thunder Bay, ON, Long Lake #58 First Nation is a proud member of the Anishinabek Nation and Matawa First Nation Management Group. With a vibrant and diverse membership, LL58FN is committed to sustainable growth and financial transparency.

We are seeking a **General Accountant** to join our team and play a key role in strengthening financial management and supporting community objectives.

**Experience is essential in this position**, as the successful candidate will be responsible for ensuring compliance, accuracy, and transparency in all financial operations.

### Key Responsibilities

- **Financial Reporting & Analysis**
  - Prepare, analyze, and present monthly, quarterly, and annual financial statements.
  - Provide financial analysis to support leadership decision-making.
  - Ensure compliance with funding agreements and policies.
  - Maintain loan account entries and reconciliations
  - Oversee and review bank entries to ensure accuracy
- **Budgeting & Forecasting**
  - Lead annual budget development and financial projections.
  - Monitor budget performance, identify variances, and recommend corrective actions.
- **Grant Management & Compliance**
  - Oversee grants, contributions, and funding agreements.
  - Ensure timely submissions and compliance with reporting requirements.
- **Audit & Internal Controls**
  - Coordinate internal and external audits.
  - Implement and monitor internal controls to safeguard assets.

- **Financial Systems Management**
  - Oversee accounting systems for accuracy and efficiency.
  - Ensure coding is done correctly.
  - Identify opportunities for process improvements.
- **Stakeholder Engagement**
  - Act as a financial liaison with leadership, departments, and external stakeholders.
  - Provide guidance in strategic planning and policy development.
- **Training & Capacity Building**
  - Mentor junior accounting staff.
  - Support financial literacy and capacity building within the community.

## **Qualifications**

- **Education & Experience**
  - CPA, CA, or equivalent designation.
  - **Experience is essential:** minimum 5 years of progressive accounting and financial management experience, preferably within First Nation communities.
  - In-depth knowledge of First Nation governance, financial structures, and reporting requirements.
  - Experience with financial software (e.g., Sage 300, Sage Intacct) is an asset.
- **Skills & Abilities**
  - Strong knowledge of Canadian GAAP and government funding regulations.
  - Ability to manage complex financial data and reporting.
  - Excellent communication skills for both financial and non-financial audiences.
  - Strong organizational and time-management skills.
  - Commitment to working collaboratively with Indigenous communities.

## **Working Conditions**

- Full-time position with some travel required.
- Competitive salary and comprehensive benefits package.
- Opportunity to contribute to the financial sustainability and growth of LL58FN.

## **Other Requirements**

- Adherence to LL58FN Policies and Procedures.
- Ability to undergo criminal records and police checks.

**How to Apply**

Interested applicants are encouraged to submit a **cover letter and resume** outlining how they meet the qualifications to: [Careers@longlake58fn.ca](mailto:Careers@longlake58fn.ca)

Closing date: The position will be posted internally for one week November 19, 2025 until November 24, 2025, 4pm, then it will be posted externally for  
Candidates who meet the above criteria will be contacted for an interview.  
Proof of certifications will be required prior to employment