

# Long Lake #58 First Nation

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## EMPLOYMENT OPPORTUNITY

Long Lake #58 First Nation (LL58FN) community is located along the north shore of Long Lake along Highway 11 and approximately 300 kilometers northeast of Thunder Bay, ON. LL58FN is a member of the Anishinabek Nation and the Matawa First Nation Management Group. It has a large membership with the majority residing in the community and in Thunder Bay, ON.

### HOMEMAKER

Long Lake #58 First Nation is currently seeking a full-time Homemaker to support community members with day-to-day home support, light housekeeping, meal preparation, and related duties. The Homemaker position supports the health, safety, comfort, and well-being of clients by assisting with basic household tasks in a respectful, dependable, and confidential manner.

#### Duties and Responsibilities

- Provide light housekeeping services, including sweeping, mopping, vacuuming, dusting, laundry, and general household cleaning.
- Assist with meal preparation and basic kitchen clean-up.
- Support clients with maintaining a safe, clean, and comfortable home environment.
- Assist with organizing household items and completing basic home support tasks as directed.
- Communicate respectfully with clients, family members, supervisors, and other staff.
- Report safety concerns, changes in client condition, or concerns observed in the home to the supervisor in a timely manner.
- Maintain confidentiality regarding clients, families, community members, and workplace matters.
- Follow workplace policies, safety procedures, and infection prevention practices.
- Maintain accurate records or logs as required.
- Attend work as scheduled and notify the supervisor of any absences or schedule concerns as soon as possible.
- Perform all other related duties, as assigned.

#### Accountability

The Homemaker is accountable to, and is under the day-to-day supervision of, the Ontario Works Manager or designate.

#### Education and Skill Requirements

##### Education and Experience

- Previous homemaking, home care, janitorial, cleaning, personal support, or community service experience is considered an asset.

- Experience working with Elders, families, clients, or community members in a respectful support role is considered an asset.
- Knowledge of basic housekeeping, home support, infection prevention, and workplace health and safety practices is considered an asset.
- Valid driver's licence and access to reliable transportation is considered an asset.
- Equivalent combinations of education, training, and experience may be considered.

#### Desirable Skills

- Positive attitude and strong work ethic.
- Respectful, patient, and professional approach when working with clients and families.
- Ability to maintain confidentiality and exercise good judgment.
- Good communication and interpersonal skills.
- Ability to work independently, follow direction, and complete assigned tasks in a timely manner.
- Reliable, punctual, dependable, and able to maintain regular attendance.
- Ability to complete basic housekeeping, meal preparation, and home support tasks safely and effectively.
- Awareness of workplace health and safety practices and infection prevention practices.

**Location:** Long Lake #58 First Nation

**Rate of Pay:** \$19.00 per hour

**Please call (807) 707-3094 for further information. Interested applicants are encouraged to submit a cover letter, resume and references to: [careers@longlake58fn.ca](mailto:careers@longlake58fn.ca).**

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