

LONG LAKE #58 FIRST NATION

HOUSING DEPARTMENT

209 OTTER RD.
PO BOX 609
LONGLAC, ONTARIO
POT 2A0



TEL: (807) 876 2292
EXT. 229
FAX: (807) 876 2757

EMPLOYMENT OPPORTUNITY

LONG LAKE #58 FIRST NATION COMMUNITY IS LOCATED ALONG THE NORTH SHORE OF LONG LAKE ALONG HIGHWAY 11 AND APPROXIMATELY 300 KILOMETRES NORTHEAST OF THUNDER BAY, ON. LONG LAKE#58 FN IS A MEMBER OF THE ANISHINABEK NATION AND THE MATAWA FIRST NATION MANAGEMENT GROUP. IT HAS A LARGE MEMBERSHIP WITH THE MAJORITY RESIDING IN THE COMMUNITY AND THUNDER BAY, ON.

CONSTRUCTION SUPERVISOR (ONSITE SUPERVISOR)

WE ARE SEARCHING FOR A RELIABLE, DEADLINE-DRIVEN CONSTRUCTION SUPERVISOR WHO WILL OVERSEE THE COMPLETION OF PROJECTS BY PLANNING, ORGANIZING, AND CONTROLLING PROJECTS, COMPLETING QUALITY INSPECTIONS, AND SUPERVISING SUB-CONTRACTORS AND STAFF. THE SUCCESSFUL CANDIDATE WILL MAINTAIN A SAFE, SECURE, AND HEALTHY WORK ENVIRONMENT BY FOLLOWING AND ENFORCING STANDARDS AND PROCEDURES AND COMPLYING WITH LONG LAKE #58 FN REGULATIONS.

CONSTRUCTION SUPERVISOR JOB DUTIES

- ✓ OBSERVE THE QUALITY AND PROGRESS OF CONSTRUCTION TO DETERMINE, IN GENERAL, THAT IT IS PROCEEDING FOLLOWING THE CONTRACT DOCUMENTS AND SCHEDULE
- ✓ PROVIDE ADVANCE NOTICE TO THE FIRST NATION AND PROJECT MANAGER OF ANY DISRUPTIONS TO THE COMMUNITY SERVICES, IE: WATER, HYDRO, ROADWAYS ETC.
- ✓ MAINTAINING RECORDS FOR SITE PERSONNEL SUCH AS FIELD REPORTS, FIELD ORDERS, INVENTORY,
- ✓ MEETS OPERATIONAL STANDARDS BY CONTRIBUTING CONSTRUCTION INFORMATION TO STRATEGIC PLANS AND REVIEWS, IMPLEMENTING PRODUCTION, PRODUCTIVITY, QUALITY, AND CUSTOMER-SERVICE STANDARDS, RESOLVING PROBLEMS, IDENTIFYING CONSTRUCTION MANAGEMENT SYSTEM IMPROVEMENTS
- ✓ PLACING ORDERS FOR MATERIALS, AND IS RESPONSIBLE FOR EQUIPMENT AND MATERIAL ON SITE
- ✓ ENSURING TEAMS WORK TOGETHER TO DELIVER QUALITY WORK TO A STRICT DEADLINE
- ✓ PERFORMING EQUIPMENT, MATERIAL, AND ROUTINE SITE INSPECTIONS
- ✓ PROCESSING PAPERWORK AND TRAVELLING TO MULTIPLE SITES AS REQUIRED

CONSTRUCTION SUPERVISOR REQUIREMENTS

- ✓ HIGH SCHOOL DIPLOMA OR SIMILAR
- ✓ 5+ YEARS EXPERIENCE AS A CONSTRUCTION WORKER OR IN THE CONSTRUCTION FIELD
- ✓ EXPERIENCE IN A LEADERSHIP ROLE RECOMMENDED
- ✓ VALID DRIVERS LICENSE
- ✓ EXCELLENT WRITTEN AND VERBAL COMMUNICATION SKILLS
- ✓ ABILITY TO FOCUS AND KEEP CALM UNDER PRESSURE
- ✓ ABILITY TO KEEP TRACK OF MULTIPLE PROJECTS

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IF INTERESTED, PLEASE SEND YOUR RESUME AND COVER LETTER TO LONG LAKE #58 FIRST NATION HOUSING DEPARTMENT AT THE ADDRESS LISTED ABOVE OR MICHELLE.OSSIBENS@LONGLAKE58FN.CA, ANOTHER OPTION WOULD BE TO SEND YOUR RESUME AND COVER LETTER TO CAREERS@LONGLAKE58FN.CA.

CLOSING DATE: UNTIL FILLED

THANK YOU

