

## Long Lake #58 First Nation

209 Otter Street  
P.O. Box 609  
Longlac, Ontario  
P0T 2A0



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### EMPLOYMENT OPPORTUNITY

Long Lake #58 First Nation (LL58FN) community is located along the north shore of Long Lake along Highway 11 and approximately 300 kilometers northeast of Thunder Bay, ON. LL58FN is a member of the Anishinabek Nation and the Matawa First Nation Management Group. It has a large membership with the majority residing in the community and in Thunder Bay, ON.

#### Information Technology Support Technician – (Full Time)

LL58FN is seeking an experienced professional to fill the role of Information Technology Support Technician for its IT Department. Reporting directly to the Information Technology Manager, the ITST is responsible for supporting all of LL58FN administration in the areas of information technology and implementation. Occasional travel and flexibility to work outside of regular office hours may be required

#### Duties and Responsibilities:

- Provide first line response for users requiring assistance with information technology issues and problems.
- Installation and Configure Networks Properly evaluate, prioritize and escalate unresolved issues to the next level of support.
- Manage Databases Troubleshoot systems and hardware; identify issues with new hardware or software and work with servers or in the back end of servers to quickly resolve issues and prevent delays.
- Willingness and ability to learn and adapt to new technologies.
- Successfully move between duties and responsibilities to effectivity prioritize and manage schedule.
- Ensure proper recording, documentation and closure of tickets.
- Manage the submission of regular reports (narrative and financial) on a bi weekly or as required basis to the IT Manager

#### Qualifications/Skills/Must Haves:

- Bachelor's Degree in Information Technology, Computer Science or related field.
- 2+ years' experience in computer networks and operating systems maintenance.
- Proven track record of maintaining IT structural integrity.
- Understanding of IT principles and an ability to communicate technical concepts and strategies effectively in a simplified manner that can be understood by a non-technical audience.
- Excellent knowledge of Windows workstation operating systems.
- Excellent knowledge of Client OC connectivity – Ethernet, TCP/IP and VPN, etc.
- Excellent knowledge of PC Hardware and connectivity
- Ability to fill multiple roles simultaneously
- Ability to meet deadlines and manage stress effectively in high pressure situations
- Strong sense of discretion and confidentiality required

Location: Long Lake #58 First Nation

**Please call (807) 707-3094 for further information. Interested applicants are encouraged to submit a cover letter, resume and references to: [careers@longlake58fn.ca](mailto:careers@longlake58fn.ca).**

**DEADLINE FOR APPLICATIONS IS 4:00PM, FRIDAY SEPTEMBER 16, 2022**