

Long Lake #58 First Nation

209 Otter Street
P.O. Box 609
Longlac, Ontario
P0T 2A0



Tel: (807) 876-2292
Fax: (807) 876-2757

EMPLOYMENT OPPORTUNITY

Long Lake #58 First Nation (LL58FN) community is located along the north shore of Long Lake along Highway 11 and approximately 300 kilometers northeast of Thunder Bay, ON. LL58FN is a member of the Anishinabek Nation and the Matawa First Nation Management Group. It has a large membership with the majority residing in the community and in Thunder Bay, ON.

ENVIRONMENTAL MANAGEMENT PLAN OFFICER

Long Lake #58 First Nation (LL58FN) is seeking an energetic and experienced applicant to fill the role of EMP Officer for its Lands Department. Reporting directly to the Lands and Environment Coordinator, the EMP Officer is responsible for the implementation of the LL58FN Environmental Management Plan.

Duties and Responsibilities:

- Assist the lands team in all facets of lands management: research for law development, procedures, land management policies, operational planning, and evaluation.
- Successfully implement the EMP workplan by drafting and finalizing community waste reduction strategy; emergency response plan; community water monitoring program; community plan for invasive species, valued species, and species at risk; coordinating training for safe fuel handling and storage; and establishing a reporting contact point for contaminating activities.
- Submit bi-weekly progress reports to the Manager of Lands and Economic Development.
- Perform monthly financial monitoring of program budget and expenditures.
- Actively engage community members in a positive and meaningful way by creatively presenting and gathering information at workshops and meetings.
- Professionally coordinate and facilitate meetings with Chief and Council, Lands Committee, lawyers, government and non-government agencies, lands staff and other departments.
- Attend relevant internal and external meetings, conferences, and training as required.
- Frequent travel and flexibility to work outside of regular office hours may be required.
- Must be able to perform other Lands Department related duties as required.

Accountability

The Environmental Management Plan Officer is accountable to and is under the day-to-day supervision of the Lands and Environment Coordinator.

Education and Skill Requirements

Education and Experience

- High School Diploma.

Desirable Skills

- Must be passionate about community values, lands, and environmental protection.
- Familiarity with LL58FN's perspective in relation to lands, resources and governance.
- Must be able to work independently, take initiative and work with projects in a direct and confident way.
- Must be creative, energetic and passionate about learning.
- Experience with public speaking and facilitation of small and large target groups virtually and in-person preferred.
- Proficiency with social media, virtual meetings, email, Microsoft Office applications and creating infographics.
- Ability to research, analyze and interpret information to write reports and correspondence.
- Excellent verbal and written communication skills.
- Possession of a valid driver's license and access to a reliable vehicle preferred.
- Ability to professional conduct oneself in and out of an office setting.
- Self-Management - effectively balance personal life and professional demands, ability to tolerate demanding workloads, maintain habits of personal well-being, accept responsibility for one's own behaviours and exhibit self-confidence.

Location: Long Lake #58 First Nation

Please call (807) 707-3094 for further information. Interested applicants are encouraged to submit a cover letter, resume and references to: careers@longlake58fn.ca.

DEADLINE FOR APPLICATIONS IS 4:00PM, FRIDAY JUNE 3, 2022.