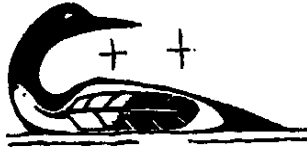


Long Lake #58 First Nation

209 Otter Street
P.O. Box 609
Longlac, Ontario
P0T 2A0



Tel: (807) 876-2292
Fax: (807) 876-2757

Case Manager – CLP Program

Job Title: Case Manager – CLP Program

Location: Long Lake #58 First Nation, Ontario

Employment Type: Full-Time

Position Overview:

Long Lake #58 First Nation is seeking a compassionate and skilled Case Manager to support the CLP Program. The ideal candidate will provide case management, counseling, and advocacy services while ensuring that clients receive appropriate resources and guidance to achieve self-sufficiency. This role requires a strong understanding of CLP Program directives, community-based programming, and Indigenous cultural competency.

Key Responsibilities:

- Conduct intake assessments and develop individualized action plans for program participants.
- Provide case management support, including note-taking, file management, and referrals to external services.
- Facilitate workshops and counseling sessions to enhance client participation in the program.
- Maintain accurate records of client progress and ensure compliance with program directives.
- Collaborate with community partners and service providers to enhance access to resources.
- Advocate for client needs while addressing systemic and historical barriers affecting Indigenous communities.
- Educate clients on available Ontario Works programs and participation requirements.
- Ensure that services are culturally appropriate, recognizing Indigenous customs and traditions.
- Maintain confidentiality and adhere to ethical standards in all aspects of case management.

- Experience working with children, youth and families.
- Knowledge of community-based programming and First Nation culture, traditions and values. Fluent in a First Nation language would be an asset.
- Knowledge of the CLP Program.
- Highly motivated, reliable and committed.
- Excellent interpersonal skills with the ability to demonstrate collaboration, encouragement and patience approach.
- Strong organizational skills with the ability to prioritize tasks with competing demands.
- Experience working within First Nations communities.
- Knowledge of First Nations culture, history, and issues.
- Demonstrated superior written and oral communication skills.
- Experience utilizing a variety of computer applications, such as Microsoft Word Outlook and electronic medical records charting systems.
- Demonstrated ability to perform duties in a confidential and ethical manner.
- Ability to function effectively as a team member, demonstrating emotional stability and objectivity when dealing with challenging/changing work environments.
- Excellent interpersonal skills and ability to work co-operatively as a part of an Interdisciplinary team of professionals.
- Demonstrated ability to work independently with minimal supervision.
- Adhere to LPFN policies and procedures with specific attention, and professional ethics.
- Be able to work a flexible or irregular work schedule including after hours and weekends, as needed.
- Must be able to travel.
- Must be in good physical health.
- Valid Driver's License and access to a reliable vehicle.
- Requires a current Child Abuse Registry Check, Adult Registry Check, Criminal Records Check and Vulnerable Sector Screening. Valid CPR and First Aid Certificate.

Required Skills & Qualifications:

- Post-secondary education in **Social Work, Counseling, or a related field** (or equivalent experience).
- Strong **interpersonal skills** with the ability to build trust and rapport with clients.
- Experience in **case management, documentation, and client advocacy**.
- Understanding of **Ontario Works regulations** and community-based programming.
- Awareness of **Indigenous culture, history, and traditions** or willingness to learn.

- Excellent **communication and facilitation skills** for group workshops and individual counseling.
- Strong **organizational and administrative skills** for caseload management.
- CPR/First Aid certification (or willingness to obtain).
- Valid **driver's license and access to a reliable, insured vehicle** for client visits.
- Experience with implementing and facilitating workshops and programming for groups
- Location: Long Lake #58 First Nation

To Apply: email: Careers@longlake58fn.ca

Closing Date: Open until filled